

**WEST BRETTON PARISH COUNCIL**  
there will be an **Ordinary Meeting** of the **Parish Council**  
to be held at West Bretton Village Hall  
on **Monday 8 April 2024** commencing at **7.00 pm**

**THE ANNUAL PARISH MEETING,**  
**WHEN THE CHAIR OF THE PARISH COUNCIL WILL PRESENT A REPORT TO RESIDENTS,**  
**WILL BE HELD AT 7.30pm**

AGENDA

- 1) **Welcome**
- 2) **Non-attendance of Councillors**
  - 1.1 To receive and note apologies from councillors who are unable to attend the meeting
  - 1.2 To consider reasons for absence provided by councillors who cannot attend and resolve the council's acceptance of these if felt relevant.
- 3) **Public Admissions to Meetings Act (1960).** To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.
- 4) **Declarations of Interest** - To receive any declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on the agenda
- 5) **Ordinary vacancy on the Parish Council** - To receive any available updates on the remaining 2 vacancies
- 6) **Question Time** – an opportunity for members of the public to raise questions.
- 7) **Police Matters**
  - a) to receive the Safe Scheme report and note details
  - b) to identify future priorities for the Safe Scheme and agree action
- 8) **Yorkshire Sculpture Park** – to receive details of upcoming events and to discuss any issues relating to YSP and the Parish.
- 9) **Bretton Hall** - To receive any available updates
- 10) **Highways**
  - a) to receive updates on previous concerns/updates on traffic issues from Cllr Liley and resolve any further actions, if required
  - b) to raise any other issues for consideration and agree action as appropriate
- 11) To approve as an accurate record the minutes of the Parish Council Meeting held on 11 March 2024
- 12) **Finance**
  - a) To receive the bank statements, budget monitor and bank reconciliation for year end 31 March 2024
  - b) To receive the presentation of accounts payable and note any income received for April 2024.
  - c) To authorise a Standing Order be set up for the 15<sup>th</sup> of each month with the Council's online banking for the financial year 2024/25 to ensure continuity of payment of the monthly salary of

the Clerk and HMRC for PAYE payable

d) To agree details of the Insurance Policy to enable quotes to be sourced

e) To agree details of Asset Register 2024

f) To receive an update regarding the invoice for the Christmas Tree 2023

g) To approve the purchase of a replacement battery for the Village Hall defibrillator (as agreed at minute 2209/14) *Public Health Act 1936 S234*

h) To consider a grant application from West Bretton Bowling Club to assist with the purchase of a bench

i) To consider any other grants received since the last meeting

**13 “West Bretton in Bloom”**

a) To receive details of the cost of hanging baskets for the 2024 season and the details of number of residents who wish to sponsor

b) To approve the expenditure to place the order with the contractor

**14 Canvassing Village opinion**

a) To receive details of the Facebook page set up for the Parish Council and its administration and management

b) To agree any other action to facilitate the gathering of the views of residents

**15 Parish Plan**

To consider the benefits of creating a Parish Plan and, if thought viable, to agree first steps to achieve it

**16 Parish Council Domain’s Helper Service**

To receive an update on information gathered and consider any next steps

**17 Clerk’s Report**

a) Updates arising from the minutes not included on the agenda

b) To receive Correspondence and consider appropriate action or responses

**18 Community Issues**

a. Village Institute - report of Management Committee

b. West Bretton JI School - report of Governing Body

c. WMDC Councillors’ reports

**19 Planning Applications received/approved:**

**PLANNING DECISIONS TO NOTE**

24/00058/LBC | Yorkshire Sculpture Park - Removal and rebuilding of stone handrail and balustrade including replacement of damaged and defective balusters and associated repairs to retaining walls and steps. Installation of below-ground concrete crane pads for sculpture installation – application approved

**VALIDATED PLANNING APPLICATIONS – none to date of agenda**

**20 Matters of an urgent nature (for information only)**

or items for inclusion on the agenda of the next meeting (Monday 13 May 2024)

*Sue Earnshaw*

Clerk

02 April 2024