

WEST BRETTON PARISH COUNCIL

Minutes of the Annual Meeting of the Parish Council at West Bretton Village Institute on **Monday 12 June 2023** commencing at **7.30 pm**

Present:
Cllr D Spaul
Cllr M Wriglesworth
Cllr R Liley

In Attendance:
Clerk – Mrs S Earnshaw
Members of the Public – 1
D/Cllr J Bryan

2306/01 Election of Chairman

It was proposed by Cllr Wriglesworth, seconded by Cllr Liley and **resolved** that Cllr Spaul be Chairman for the 2023/24 municipal year. Councillor Spaul signed the Acceptance of Office, countersigned by the Proper Officer.

2306/02 Election of Vice Chairman

It was proposed by Cllr Spaul, seconded by Cllr Wriglesworth and **resolved** that Cllr Liley be Vice Chairman for the 2023/24 municipal year. Councillor Liley signed the Acceptance of Office, countersigned by the Proper Officer.

2306/03 Welcome and apologies

Cllr Spaul welcomed everyone to the meeting. Apologies were received from Cllr Watson and the reason accepted. Apologies from D/Cllr Harvey were noted.

2306/04 Public Admissions to Meetings Act (1960). To consider, if thought fit, a resolution under the terms of the Public Admissions to Meetings Act (1960) to exclude members of the public and press from any item on the agenda which may be of a confidential nature of the business being transacted.

2306/05 Declarations of Interest -

There were no declarations of Pecuniary or Non-Pecuniary Interests from Members in respect to any items on the agenda.

2306/06 Parish Council vacancies

It was noted that there are three vacancies on the Parish Council following the recent re-run of the Elections. These can now be filled by co-option. Advertising these vacancies should be as wide as possible and to include: the Village Voice, the Council website, West Bretton Church, the Bowling Club and word of mouth.

2306/07 Question Time

There were no questions.

2306/08 Police Matters

POLICE CRIME FIGURES – MARCH 2023

Bretton Lane	Vehicle Crime: 2
Area of The Weston	Anti-Social Behaviour: 1
M1 Service station (Northbound)	Vehicle crime: 1

POLICE CRIME FIGURES – APRIL 2023

Bretton Lane	Vehicle Crime: 1
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Stoneybrook Close
The Croft
Area of The Weston
M1 Service station (Northbound)
M1 Service station (Southbound)

Vehicle Crime: 1
Anti-Social Behaviour: 1
Anti-Social Behaviour: 2
Robbery: 1
Public Order: 1

b) Police Safe Scheme – the 3-month trial West Bretton Safe Scheme to take place from 1 July 2023 to 30 September 2023. Month 1: Speed checks at the entrances/exits to the village. PC Firth to be asked to contact Cllr Wriglesworth to discuss arrangements.

2306/09 Yorkshire Sculpture Park – no report available.

2306/10 Bretton Hall

No updates were available. Members were saddened to hear of the unexpected death of Mark Finch, Director, Real Estate, Rushbond, and their sympathies were extended to his family, work colleagues and friends.

2306/11 Highways

a) Cllr Spaul presented a collated geographical timeline of the various highways issues that the Parish Council had been in discussion with the District Council over the years and which had no satisfactory resolution.

It was agreed that Cllr Spaul would collate a list of all highways/unresolved issues in the Parish for distribution and these would be discussed and next actions planned at the July meeting.

b) The details of recorded accidents within the Parish between 1/6/2018 and 1/6/2023 had been collated by PC Firth were shared and he was thanked for this useful information.

c) to raise any other issues for consideration – none to report

2306/12 Minutes of the Parish Council Meeting held on 10 April 2023

It was proposed by Cllr Spaul, seconded by Cllr Wriglesworth and **resolved** that the minutes were agreed as a correct record.

2306/13 Finance

a) It was proposed by Cllr Liley, seconded by Cllr Wriglesworth and **resolved** to accept the bank statements, budget monitor and bank reconciliation and Councillors initialed the documentation.

Mrs S Earnshaw	Clerk's salary (May23)	£138.10	Minute 2304/10d
HMRC Tax	Tax Period 2	£27.00	Minute 2304/10d
Mrs S Earnshaw	Clerk's salary (June23)	£138.10	Minute 2304/10d
HMRC Tax	Tax period 3	£27.00	Minute 2304/10d

Income of £80 from the sponsorship of a hanging basket was noted.

b) To review current banking signatories and agree new/additional signatories
It was proposed by Cllr Wriglesworth, seconded by Cllr Spaul and **resolved** that the following should be actioned by the Clerk:

Signatories to be *removed* from the bank accounts:
C Smith, J T Hodgson, M Hofton
Signatories to be *added* to the bank accounts (Authorise): R J Liley
Signatory to be *added* to online banking (View and Authorise): R J Liley

- c) To consider any grants received since the last meeting - None

2306/14 Policies

This agenda item to be deferred to the July meeting.

2306/15 “West Bretton in Bloom”

Hanging baskets and plaques had been installed on Friday 9 June and the Clerk confirmed she was contacting those who had indicated they would sponsor a basket for their payment. Cllr Liley agreed to further publicise these to generate any potential additional sponsorship.

2306/16 Clerk’s Report

- a) Updates arising from the minutes not included on the agenda – none

b) CORRESPONDENCE RECEIVED:

Wakefield Council	Planning lists
Unity Bank	Monthly statements
NALC	Chief Executive’s Bulletins
YLCA	Fortnightly training bulletins/White Rose updates/training opportunities
PKF Littlejohn	Notification of Exempt status
Wakefield Council	Various regarding Elections 2023
YLCA	Consultation on partnerships for onshore wind in England
Wakefield Council	Consultation land east of Womersley Road, Knottingley
WY Police	Draft Memorandum of Agreement
YLCA	YHCC Presentation to South Branch of YLCA 7/6/23

2306/17 Community Issues

- a) Village Institute - report of Management Committee

Cllr Spaul reported:

- the AGM had been held on 18 April; new members were now on the committee, replacing some who had stood down.
- next Village Hall Management Committee meeting is on 12 June
- Quiz Night/Elvis Night, sponsored by the PC, had been successful
- there is a fundraising Race Night being held this month

- b) West Bretton JI School - report of Governing Body
Nothing to Report

- c) WMDC Councillors’ reports

Cllr Bryan shared an update on Highways and confirmed that the Traffic team would be revisiting issues, with an update in the next 2 months. However, any work proposed is likely to be on the 2024/25 programme.

**2306/18 Planning Applications received/approved for the period:
PLANNING DECISIONS – none**

VALIDATED PLANNING APPLICATIONS

23/00996/FUL - 45 Huddersfield Road, Bretton. Detached garage

22/00812/S7301 – 10 Park Lane, Bretton. Variation of condition 2 (approved plans) of approved application 22/00812/FUL dated 20.6.2022 [which granted permission for a first floor front extension with balcony, single storey rear extension and replacement extended side dormer, associated alterations] to reduce the width and increase the depth of the single storey rear extension

23/01068/FUL – 2 Park Lane, Bretton. Erection of a domestic garage

23/01090/FUL – 18 Maltkiln Drive, Bretton. Single storey front extension and front dormer

Members had no comments to submit on any validated planning application.

2306/19 Matters of an urgent nature (for information only) - None

2306/20 items for inclusion on the agenda of the next meeting (Monday 10 July)

- Christmas Tree 2023
- Public consultation (Cllr Liley to provide further details for distribution)

Meeting closed: 8.49 pm