WEST BRETTON PARISH COUNCIL

Minutes of the Parish Council meeting held on Monday 10 April 2017

Meeting commenced at 7.00pm

**Present In Attendance**

Cllr D Spaul (Chair) Clerk – S.C.Bladen

Cllr T Hodgson Cllr K Barker(WMDC)

Cllr M Hofton Cllr I Sanders (WMDC)

Cllr N Sharp West Bretton residents - 2

 Belinda Eldridge (YSP)

**1704/01 APOLOGIES FOR ABSENCE**

Apologies for absence were received from Cllr L Watson and Cllr C Binns (WMDC)

**1704/02 DECLARATIONS OF INTEREST**

The Declaration of Interest Register was presented to and completed by Members.

**1704/03 QUESTION TIME**

No issues were raised.

**1704/04 POLICE MATTERS**

There was no Police representation at the meeting and no report was presented.

**1704/05 YORKSHIRE SCULPTURE PARK**

Belinda Eldridge presented a brief report which highlighted the following:-

- details of ongoing and new exhibitions;

* construction of the new visitor centre had commenced. A response from WMDC Highways was awaited on the discharge of Condition 8 relating to the visibility splays;
* arrangements were in hand to provide car parking to cater for an expected increase in visitor numbers over the forthcoming Easter weekend.

 Cllr Spaul asked about pedestrian access to the Park via the Lodge and was given an

 assurance that access would continue to be provided for pedestrians and, if necessary,

 for emergency vehicles during construction of the visitor centre.

**1704/06 BRETTON HALL**

Belinda Eldridge advised that demolition of the accommodation blocks was complete and the next phase of development work would be the extension of the spur road. Overall, completion of the development was still expected to be the end of 2018.

**1704/07 HIGHWAYS ISSUES**

1. A637 Speed limit.

Further to discussion at previous meetings, the Clerk advised that correspondence had been received from the Highways Service Manager indicating that the legal consultation to change the order would begin in April as part of the implementation of the reduction of the speed limit to 40mph. The consultation would last a minimum of six weeks and the order was expected to be sealed no later than July 2017.

2. Footway widening/drainage improvement, Manor House, Huddersfield Road.

A scheme to include rekerbing/channeling, footway resurfacing, removal of the right turn lane and drainage had been designed and would be delivered in the current financial year. The final design had been circulated to interested parties for

consideration/comment and once all feedback was received, the scheme would be implemented without delay.

It was agreed that Highways Issues be included on the agenda for future Parish Council meetings until such time as the schemes above were completed.

**1704/08 MINUTES OF MEETING – 13 MARCH 2017**

The Minutes of the meeting held on 13 March 2017 were received and signed as a correct record.

**1704/09 MATTERS ARISING**

Minute 1703/08 - (Stream) - Cllr Barker indicated that discussions were ongoing between WMDC and Yorkshire Water with regard to legal responsibility for the maintenance of the stream and culvert. Cllr Barker also agreed to establish if and when any work had been done by WMDC operatives to clear the stream of debris, and also to check if letters had been sent by WMDC to the riparian owners reminding them of their responsibilities to avoid blocking the stream with vegetation.

Minute 1703/08 - (Encroachment on the verge from a new development at Sycamore Lane/Bretton Lane) - The Clerk and Cllr Hodgson both indicated that no response had been received from WMDC Highways Service regarding the removal of unauthorised hedgerow, turf and trees on the verge at the junction of Sycamore Lane/Bretton Lane.

Cllr Barker would raise this issue with the Highways Service Manager and report back to the Parish Council.

Minute 1703/09 - (Footpath at Strikers Hill, Bretton Lane) - Whilst noting that Cllr Sanders had contacted the Community Payback Team about clearing the debris from the footpath at Strikers Hill, Bretton Lane, it was agreed that Highways Service be asked if there was any intention of clearing the footpath as previously indicated in a telephone call to the Clerk on 7 March 2017 by an Officer in that service area.

Cllr Barker also agreed to pursue this issue with the Highways Service Manager.

**The Parish Council meeting was adjourned at 7.30pm to allow the Annual Parish Meeting to be conducted and reconvened at 7.40pm.**

**1704/10 CLERK’S REPORT**

**a) Action Plan**

The Clerk presented an updated Action Plan which was received and noted.

Item 6 (4) - It was agreed that WMDC Highways service be requested to provide details of the scheme to install new bollards and kerbing, and associated lining, at the junction of Huddersfield Road/Bretton Lane, and also to ascertain if that scheme would have due regard to the renewal of lining at the end of Stoneybrook Close following recent resurfacing work on that road.

**b) Correspondence**

* updatefrom WMDC Electoral services on changes to the register of electors;
* correspondence from WMDC Electoral service providing a breakdown of the likely charges to be made to the Parish Council in respect of an uncontested election in May 2015. A bill from WMDC Finance would be received in due course.

**c) Finance**

The Clerk presented the financial statement and presentation of accounts payable.

An application had been received from West Bretton Bowling Club for grant towards the costs of purchasing a new shed for equipment storage and spectator shelter purposes.

Cheque No. Amount Purpose

300344 £138.00 Clerk’s salary – April 2017

300345 £91.50 HMRC re PAYE on Clerk’s salary (4th Qtr)

300346 £194.00 YLCA - Annual Membership Fee 2017/18

300347 £250.00 West Bretton Bowls Club (S.137 Grant)

The Clerk presented the Summary of Receipts and Payments for the year ending 31 March 2017.

**d) Audit 2016/17**

A letter from the Internal Auditor had been received indicating that the audit had been completed and confirming that internal controls were operating effectively and as required, and that no matters required to be brought to the attention of the Parish Council.

The Parish Council considered and approved:-

 i) the Annual Governance Statement (Section 1 of the Annual Return 2016/17) which was signed by the Chair; and,

ii) the Accounting statements for 2016/17 (Section 2 of the Annual Return 2016/17) which was signed by the Chair.

**1704/11 PLANNING MATTERS**

There had been no planning applications submitted to and/or determined by WMDC since the date of the last meeting of the Parish Council.

**1704/12 COMMUNITY ISSUES**

**Village Institute**

Cllr Spaul reported that the Management Committee AGM was to be held on Tuesday 11 April at 7.00pm and all residents were invited to attend.

**West Bretton JI School – Governing Body**

Cllr Spaul reported that an Ofsted inspection had been carried out on 22 March and that the school had been rated as “Good.”

**WMDC – District Councillors Report**

Cllr Barker presented a brief report which highlighted in particular neighbourhood improvement funding given to local community groups; action taken by WMDC to reduce the incidence fly tipping; a recycling awareness scheme run in Wakefield district primary schools; recruitment of apprentices in various service areas across WMDC; the sale of Woolley Hall; and, the appointment of a new Chief Executive at WMDC.

The meeting closed at 8.10pm.

The next meeting of the Parish Council will be held on Monday 8 May 2017.

**Minutes approved by the Parish Council at the meeting held on**

**Monday 8 May 2017.**

**Signed: Chair...............................................................................**